



# KYLE PROPERTIES LTD.

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## REQUEST FOR FORM B & DOCUMENTS – FOR OWNERS/REALTORS/MORTGAGE BROKER

Date of Request \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Phone/Fax \_\_\_\_\_

Company Name \_\_\_\_\_  
Contact Email \_\_\_\_\_

### PROPERTY DESCRIPTION

Strata Plan \_\_\_\_\_ Strata Lot \_\_\_\_\_  
Civic Address \_\_\_\_\_

### SERVICE LEVEL

Documents will be ready in 7 business days and orders received after 12:00pm will not be processed until the next business day. Information will be delivered to you according to the date you indicated below without exception. Payment is etransfer only. Please select the level of services.

		7 Days	5 -6 Days	3 -4 Days	1-2 Days	Same Day
Priority Service		\$0.00	\$50 + GST	\$100 + GST	\$150 + GST	\$200 + GST
Form B	\$35 + GST					
Email-Form B & Docs	\$10 + GST					

*As per the Strata Property Act, The Rules, Current Budget, Developer's Rental Disclosure & Depreciation Report is required to be included in the Form B.*

Please select documents:

Minutes:

_____ 12 Months (\$10.00)	_____ 24 Months (\$20.00)
_____ Bylaw (\$10.00)	_____ Strata Plan (\$5.00)
_____ Insurance Certificate (\$0.25/page)	_____ Approved Financial Statement (\$5.00)
_____ Rules (\$0.25/page)	_____ Depreciation Report (\$0.25/page)
_____ Others Documents at \$0.25/page, please specify _____	

\*All the above charges are subject to GST\*

FOR REALTOR ONLY: Please forward a copy of the listing agreement with the Seller's signature.

### DELIVERY METHOD

We will email you when the documents are ready for delivery. In order to stay green, we will only be able to email the documents to you.

Please provide the email address: \_\_\_\_\_  
Signature \_\_\_\_\_

By signing this Request Form, I agree and accept that unless the request is cancelled within 24 hours from the date of request, full payment is required whether documents are needed or not.